

AVERY LUPIA Director of Human Resources & Diversity, Equity, Inclusion and Belonging

Posted 5/24/2024

Please Reply to Bridgeport Writer's Direct Dial: (203) 337-4176 E-Mail: alupia@cohenandwolf.com

Cohen and Wolf, P.C. is hiring an experienced paralegal in its Westport office to join its Tax and Trusts & Estates Practice Group.

We are seeking detail-oriented candidates who possess strong communication and organizational skills. Additionally, candidates should be able to work well independently and as part of a team, take initiative as needed, and learn on the job.

Experience in federal estate tax returns and tax and probate filings is preferred/required.

Cohen and Wolf, P.C. offers a professional, friendly, balanced work environment with competitive salaries and benefits. Benefits currently include:

- · Health insurance coverage for employees and their eligible dependents
- · Vision and dental insurance coverage for employees and their eligible dependents
- · Life insurance
- · Long-term disability insurance
- 401(k) with employer contribution
- Dependent care FSA
- Paid time off
- · Paid FMLA leave
- Employee Assistance Program resources
- · Tuition reimbursement for job-related courses
- · Free parking

Cohen and Wolf, P.C. is committed to its employees, clients, and the communities we serve, and to nurturing a healthy workplace based on our values of diversity, equity, inclusion, belonging, and wellness. We invest in the success of our employees through training, mentorship, and support.

For more information about the firm's commitment to providing equal employment opportunities and promoting well-being within the legal profession, and the firm's diversity, equity, and inclusion goals and initiatives, please visit: <u>https://www.cohenandwolf.com/careers</u>.

Cohen and Wolf, P.C. provides equal employment opportunities to all employees and applicants.

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320 Post Road West Westport, CT 06880 Tel: (203) 222-1034



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If you are an honest, driven, dependable, and cooperative individual seeking a rewarding position at an exceptional firm, we'd love to hear from you. Please send your resume to Avery Lupia, Director of Human Resources & Diversity, Equity, Inclusion, and Belonging, at <u>alupia@cohenandwolf.com</u>

Job Type: Full-time